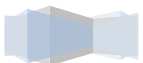


**PREQUALIFICATION OF CONTRACTORS  
FOR SUPPLY OF RENTAL POWER RLNG  
GENERATORS AT SUNDAR INDUSTRIAL  
ESTATE LAHORE**

**PRE-QUALIFICATION DOCUMENTS**

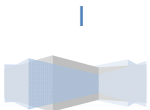
**October, 2017**

**BOARD OF MANAGEMENT SUNDAR INDUSTRIAL ESTATE (BOM-SIE)**



## TABLE OF CONTENTS

Description:	Page No.
<b>1. INTRODUCTION .....</b>	<b>1</b>
1.1 PROJECT OUTLINE .....	2
<b>3. INSTRUCTIONS TO APPLICANTS .....</b>	<b>1</b>
3.1 SUBMISSION OF APPLICATIONS.....	1
3.2 QUALIFICATION CRITERIA .....	2
3.2.1 General .....	2
3.2.2 General Experience .....	3
3.2.3 Personnel Capabilities .....	4
3.2.4 Software/Equipment Capabilities .....	5
3.2.5 Financial Position.....	5
3.3 JOINT VENTURE (JV).....	6
3.3.1 Joint Venture must comply with the following requirements:-.....	6
3.4 CONFLICT OF INTEREST .....	6
3.5 UPDATING PREQUALIFICATION INFORMATION .....	7
3.6 OTHER FACTORS .....	7
<b>4. EVALUATION/SHORTLISTING CRITERIA.....</b>	<b>8</b>
<b>ANNEXURES</b>	
Form A Letter of Application	9
Form A – 1 General Information	12
Form A – 2 General Experience	13
Form A – 3 Joint Venture Summary	14
Form A – 4 Particular Experience	15
Form A – 5 Details of Contracts of Similar Nature and Complexity	16
Form A – 6 Current Contract Commitments / Works in Progress	17
Form A – 7 Personnel Capabilities	18
Form A – 8 Candidate Summary	19
Form A – 9 Software's/ Equipment Capabilities	20
Form A – 10 Financial Capability	21
Form A – 11 Litigation History	22
Form A – 12 Tools list	24



# **BOARD OF MANAGEMENT**

## **SUNDAR INDUSTRIAL ESTATE**

### **PROPOSALS FOR PREQUALIFICATION**

#### **For supply & installation of 10MW portable**

#### **RLNG based Rental power plant**

1. Board of Management Sunder Industrial Estate (BOM-SIE) working under Punjab Industrial Estates Development and Management Company (PIEDMC) invites applications from the suppliers and Contractors etc. registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue for prequalification for supply & installation of 10MW portable RLNG based Rental power plant in Sunder Industrial Estate.
2. Prequalification documents, containing detailed terms and conditions are available from the undersigned. Prequalification documents can also be downloaded from PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk) free of cost.
3. The proposals, prepared in accordance with the instructions provided in the prequalification documents, must reach the undersigned on or before Nov 06, 2017 by 10:30 AM. Proposals will be opened the same day at 12.15 PM.

Senior Manager Electrical

03205400506

Board of Management SIE, Gate #2, Sunder Industrial Estate, Lahore.

Tel :- 042-35297291-93& 042-35297099 Fax :- 042-35297080

URL: [www.sie.com.pk](http://www.sie.com.pk), Email: [info@sie.com.pk](mailto:info@sie.com.pk)

## **1. INTRODUCTION**

## 1.1 PROJECT OUTLINE

The Client Board of Management sunder industrial estate (BOM-SIE) working under the "Punjab Industrial Estates Development & Management Company" (PIEDMC) has been established by Government of Punjab.

Board of Management (BOM-SIE) planned to prequalify suitable vendors for the installation of RLNG power plant at rental basis.

- Per KWH unit rate required for this rental power plant.
- Vendor can provide 10 MW powers 24/7 round the clock.

## 2. SCOPE OF WORK

Supply of RLNG based rental power plant for sundar industrial Estate. Vendor will provide rental based power plant for 12 month period. Vendor/contractor will be responsible for provision of 10MW Generator and portable RLNG based fuel tanks along with transformers to BOM-SIE and BOM-SIE will pay per unit cost to vendor (per unit mean Electrical KWh).If vendor have other than RLNG fuel i.e HFO/DIESEL than they may submit their documents with clearly mention fuel and unit cost.

### 3. INSTRUCTIONS TO APPLICANTS

#### 3.1 SUBMISSION OF APPLICATIONS

- 3.1.1 Applications for pre-qualification one original and two copies must be received in sealed envelopes complete as per Pre-qualification documents to be delivered by hand or through registered mail to Estate Manager, Board of Management (BOM-SIE), Sunder Industrial Estate, Raiwand Road, Lahore, not later than Dated \_\_\_\_\_ and be clearly marked "Application for Pre-qualification of contractors" for **SUPPLY OF RLNG BASED RENTAL POWER PLANT SUNDAR INDUSTRIAL ESTATE LAHORE.**
- 3.1.2 The name and mailing address of the Applicant shall be clearly marked left hand on the envelope.
- 3.1.3 The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. Employer reserves the rights for Dis-qualification incase of non-compliance of the above requirement.
- 3.1.4 The Applicants must respond to all questions and provide complete information with documentary evidence as advised in this Pre-Qualification document. Any lapses to provide essential information may result in Dis-qualification of the Applicant.
- 3.1.5 The clarification can be obtained from the office of Senior Manager/Deputy Manager (Electrical) in working hours in written and verbal as well.

Location: Office of, Estate Manager, Board of Management (BOM-SIE), Sunder Industrial Estate, Gate # 2, Raiwind Road, Lahore

#### 3.2 QUALIFICATION CRITERIA

##### 3.2.1 General

Pre-qualification will be based on all the criteria given in succeeding Para s 3.2.2 to 3.2.6 regarding the Applicant's Financial Soundness, Experience Record, Personnel Capabilities, and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter Sub-consultants experience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. However, Joint Venture

experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture. The weight age/Marks for different categories will be followed as per table given below:

Sr. No.	Category	Weight age/Marks
1.	Relevant Experience	40
2.	Personnel Capabilities.	20
3.	Equipment Capabilities.	20
4.	Financial Position	20
<b>Total:</b>		<b>100</b>

**Note:** Prequalification status shall be decided on the basis of Pass/Fail basis. The applicant must secure at least 60% score.

The further detailed criteria for each category may be developed as given under each head as follows:

### 3.2.2 Relevant Experience

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Maximum Points
i)	Services of similar nature and complexity completed over latest 5 years.(4 Marks Against Each Project) No marks will be awarded If Work Orders and Completion Certificate is not attached	20
ii)	Services of similar nature and complexity in hand. (3 Marks Against Each Project) No marks will be awarded If Contract Agreements/Work Orders not attached	15
iii)	Experience of Services related to project but not basic part. No marks will be awarded If Work Orders/Completion Certificate not attached	3
iv)	Enlistment with Government Organizations certificate.	2
		<b>40</b>

**3.2.3 Personnel Capabilities**

<b>Sr. No.</b>	<b>Description</b>	<b>Maximum Points</b>
i)	<b>Electrical Supervisor</b> , should be DAE Electrical well aware about Electrical Generator Operation (Attach Bio data)	10
ii)	<b>Accountant</b> :- Well aware about local tax laws (Attach Bio data)	5
iii)	<b>Labor/Helper</b> :- For loading and unloading(2 Nos)	5
<b>Sub-Total</b>		<b>20</b>

**3.2.4 Equipment Capabilities**

<b>Sr. No.</b>	<b>Description</b>	<b>Maximum Points</b>
i)	<b>Equipment required for successful operation of the project</b> (Owned 10 marks, Leased 7 marks , Rented 5 marks) Attach Proof	10
ii)	<b>Tools required for successful operation of the project</b> (Owned 10 marks, Leased 7 marks , Rented 5 marks) Attach Proof	10
<b>Sub-Total</b>		<b>20</b>

**3.2.5 Financial Position**

Credit Marks shall be awarded on the basis of the following criteria:

<b>Sr. No.</b>	<b>Description</b>	<b>Maximum Marks</b>
i)	Audit Statement for last 5 years.(2013-2015) Not less than cost of project	10
ii)	Office with local setup in Lahore (with backup support) Attach Proof	5
iii)	Latest Bank Letters showing Financial Soundness.	5

Sr. No.	Description	Maximum Marks
<b>Sub-Total</b>		<b>20</b>

### 3.3 UPDATING PREQUALIFICATION INFORMATION

- 3.3.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.
- 3.3.2 Applicants will be informed in writing by fax or mail within 45 days of the date for submission of applications.



#### **4. Mandatory Documents Required**

- a) Should have proper Office address and telephone (Should NOT operates from home.)
- b) Certificate to the effect that the firm / company is not involved in litigation with any department nor has ever been black listed by any department
- c) List of Generators used and type of fuel
- d) Portable Fuel arrangement such as transportation of RLNG and space arrangement
- e) List of staff with CVs
- f) Product leaflets and literature.
- g) Financial soundness duly verified by the Bank.
- h) Complete detail of similar projects executed during the last five years and in hand. The detail must include location, contact no's, cost and details about the employers along with performance certificates.
- i) Enlistment certificates with the govt. departments (copies).
- j) If JV (Joint venture) then lead partner should be clearly define and proper documentation/legal requires entering Joint venture agreement. Both companies' data require.

## LETTER OF APPLICATION

Date:.....

Contract No: .....

To:

**Estate Manager-BOM SIE**

Board of Management Sundar Industrial Estate (BOM-SIE),  
Gate No. 2, Sundar Industrial Estate, Raiwand Road, Lahore.

Sir,

1. Being duly authorized to represent and act on behalf of ..... (“the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following contract under the “Supply, of rental power plant at Sundar Industrial Estate”.

Contract No.	Description of Contract
1.	
2.	

2. Attached to this letter are copies of original documents defining:
  - (a) the Applicant's legal status;
  - (b) the principal place of business; and
  - (c) the place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. The Client and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized

**Annex - A**

representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

- 4. The Client and its authorized representatives may contact the following persons for further information, if needed.

<b>Technical Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Financial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

- 5. This application is made with the full understanding that:
  - (a) Applications by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
  - (b) The Client reserves the right to: change the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and project or accept any application, cancel the prequalification process, and reject applications; and
  - (c) The Client shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
  - (d) The Client shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under Para 5(b) here above.

**Applicants who are not joint ventures should delete Para 6&7 and initial the deletions.**

- 6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.

**Annex - A**

---

7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
  - (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed: _____	Signed _____
Name: _____	Name _____
For and on behalf of	For and on behalf of
(name of Applicant or lead partner of a joint venture)	(name and signature of other partners of the joint venture)

**GENERAL INFORMATION**

1.	Name of Firm:	
2.	Head Office Address:	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex:
5.	Place of Incorporation/Registration	Year of incorporation/registration

NATIONALITY OF OWNERS		
	NAME	NATIONALITY
1.		
2.		
3.		
4.		
5.		

**GENERAL EXPERIENCE**

Name of Applicant or partner of a joint venture

*Use a separate sheet for each partner of a joint venture.*

Annual Turnover		
Year	Turnover (in PKR)	Equivalent Rupees in Millions. PKR
1.		
2.		
3.		
4.		
5.		

**JOINT VENTURE SUMMARY**

Names of all Partners of a Joint Venture	
1.	Lead Partner
2.	Partner
3.	Partner
4.	Partner
5.	Partner
6.	Partner

*Total value of annual turnover, in terms of work billed to clients,*

Annual Turnover Data (Equivalent in Pak Rupees, Millions)						
Partner	Form A-2	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
<b>Total:</b>						

**PARTICULAR EXPERIENCE**

*Name of Applicant or partner of a joint venture*

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5.	Contract Role (Tick One) (a) Sole Contractor      (b) Sub- Contractor      (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency.....                      Currency.....                      Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years                      _____ Months
11.	Specified Requirements ..... ..... .....



**DETAILS OF CONTRACTS OF SIMILAR  
NATURE AND COMPLEXITY**

<i>Name of Applicant or partner of a joint venture</i>
--

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5.	Contract Role (Tick One)  (a) Sole Contractor      (b) Sub- Contractor      (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract  Currency.....                      Currency.....                      Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months)  ____ Years                      ____ Months
11.	Specified Requirements1 ..... ..... .....

**CURRENT CONTRACT COMMITMENTS/PROJECTS IN  
PROGRESS**

*Name of Applicant or partner of a joint venture*

<b>Name of Contract</b>	<b>Project Value (Pak Rs.) (Millions)</b>	<b>Estimated Completion Date</b>
1.		
2.		
3.		
4.		
5.		
6.		

**PERSONNEL CAPABILITIES**

*Name of Applicant*

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

**CANDIDATE SUMMARY**

<i>Name of Applicant</i>
--------------------------

Position	Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate	
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

Month / Dates / Years		Company / Project / Position / Relevant technical and management experience
From	To	

**DISTRIBUTIONS**

<i>Name of Applicant</i>
--------------------------

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Models
	3. Capacity	4. Year of distribution
	5. Ex-stock availability 1).Yes.            2).NO	6. After sales and services office

## FINANCIAL CAPABILITY

<i>Name of Applicant or Partner of a Joint Venture</i>
--

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	

Financial information in Pak Rs. or equivalent	Actual: previous three years			Projected: Next two years	
	1	2	3	4	5
1. Total assets					
2. Current assets					
3. Total liabilities					
4. Current liabilities					
5. Profits before taxes					
6. Profits after taxes					

Source of Financing	Amount (Pak Rs.)
1.	
2.	
3.	
4.	

*Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).*

**LITIGATION HISTORY**

*Name of Applicant or Partner of a Joint Venture*

<b>Year</b>	<b>Award FOR or AGAINST Appli cant</b>	<b>Name of client, cause of litigation, and matter in dispute</b>	<b>Disputed amount (current value Pak Rs. or equivalent)</b>

