

PRE-QUALIFICATION OF CONTRACTORS FOR THE SUPPLY OF WHEELING BASED POWER SUPPLY AT SUNDAR INDUSTRIAL ESTATE LAHORE.

RRE/02/17/DEC/Wheeling



PRE-QUALIFICATION DOCUMENTS

DEC, 2017

BOARD OF MANAGEMENT SUNDAR INDUSTRIAL ESTATE (BOM-SIE)

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1. INTRODUCTION

1.1. PROJECT OUTLINE

The Client Board of Management Sunder Industrial Estate (BOM-SIE) working under the “Punjab Industrial Estates Development & Management Company” (PIEDMC) has been established by Government of Punjab.

Board of Management (BOM-SIE) intends to Pre-Qualify suitable Vendor for the supply of Electricity on wheeling based system at 132KV Sundar Industrial Estate Lahore

1.2. SCOPE OF WORK

1. Supply of Electricity on wheeling based system through already laid NTDC/LESCO transmission 132KV network in Sundar Industrial Estate necessary permission from concerned authority is at vendor responsibility.

3. INSTRUCTIONS TO APPLICANTS

3.1 SUBMISSION OF APPLICATIONS

- 3.1.1 Applications for pre-qualification one (1 No.) original and two (2 Nos.) copies must be received in sealed envelopes complete as per Pre-qualification documents to be delivered by hand or through registered mail to:- Estate Manager, Board of Management (BOM-SIE), Sunder Industrial Estate, Raiwind Road, Lahore, not later than _____ and be clearly marked "Application for Pre-qualification of contractors" for **SUPPLY OF ELECTRCITY ON WHEELING BASES AT SUNDAR INDUSTRIAL ESTATE LAHORE.**

The Employer reserves the right to accept or reject any or all application.

- 3.1.2 The name and mailing address of the Applicant shall be clearly marked on left hand corner on the envelope.
- 3.1.3 The applications shall be prepared in English language. Information in any other language shall be accomplished by its translation in English.
- 3.1.4 The Applicants are advice to respond to all questions and provide complete information with documentary evidence as advised in this Pre-Qualification document.
- 3.1.5 Any clarification can be obtained from the office of Senior Manager Electrical during working hours from Monday to Friday 09:00am to 05:00pm trough written/email.

3.2 QUALIFICATION CRITERIA

3.2.1 General

Pre-qualification will be based on all the criteria given in succeeding para,s 3.2.2 to 3.2.6 regarding the Applicant's Financial Soundness, Experience Record, Personnel Capabilities, and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. Sub-consultants experience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture. The weight age/Marks for different categories will be followed as per table given below:

4. EVALUATION/SHORTLISTING CRITERIA

MANDATORY REQUIREMENT

- Enlistment with NEPRA/LESCO/PEPCO to perform such activities.
- Certificate to the effect that the firm / company is not involved in litigation with any department nor has ever been black listed by any department on Original Legal Paper worth Rs.100/-.
- Detail of Organization with office address and experience record.
- List of Engineer personnel with their experience. (Attach CV's).
- Financial soundness duly verified by the Bank.
- Complete detail of similar projects/works executed during the last Three years and in hand. The detail must include location, contact no's, cost and details about the employers along with performance certificates.
- List of Equipment Gensets Capabilities of the firm (Attach Pictures).
- Enlistment certificates with the govt. departments such as FBR,NTN etc (copies).

Sr. No.	Category	Weight age / Marks
1.	General Experience	40
2.	Personnel Capabilities.	20
3.	Certification Capabilities.	25
4.	Financial Position	15
Total:		100

Note: Prequalification status shall be decided on the basis of Pass/Fail basis.
The applicant must secure at least 60% score in each category.

The further detailed criteria for each category may be developed as given under the each head as follows:

3.2.2 General Experience

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Maximum Points
---------	-------------	----------------

i)	Works of similar nature and complexity completed over latest 5 years.(4 Marks Against Each Project) No marks will be awarded If copies of work orders and completion certificate from concerned clients not attached or client does not provide positive feedback	20
ii)	Works of similar nature and complexity in hand. (3 Marks Against Each Project) No marks will be awarded If Contract Agreements/Work Orders not attached or client does not provide positive feedback	15
iii)	Experience of Works related to project but not basic part. No marks will be awarded If Work Orders/Completion Certificate not attached	3
iv)	Enlistment with Government Organizations certificate (such as FBRand WAPDA and PEPCO etc)	2
		40

3.2.3 Personnel Capabilities

Sr. No.	Description	Maximum Points
i)	Project Manager should be graduate in Electrical engineering with minimum 15 years experience in relevant field	8
ii)	Electrical Engineer , must be graduate in Electrical engineering with minimum 10-15 years experience in relevant field	5
iii)	Electrical Supervisors Should be at DAE Electrical and having 10 Years Experience in relevant field	4
iv)	Electrician Should be at DAE/Two Year Diploma in Electrical and having 10 Years Experience in relevant field	3
Sub-Total		20

3.2.4 Certification Capabilities

Sr. No.	Software	Maximum Marks
1.	Is vendor is registered/having valid license with	15

	PEPCO/NTDC/NEPRA against Generation of Power	
2.	Already supply power to National grid station	10
Total		25

3.2.5 Financial Position

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Description	Maximum Marks
i)	Registration with Income Tax Department and Sale tax Department. (mandatory)	4
ii)	Under Taking of Non-Blacklisting/not involve in litigation from any agency.	1
iii)	Audited Accounts for last 3 years.(2014-2017)	9
iv)	Fresh Bank Letters showing Financial Soundness.	1
Sub-Total		15

3.3 JOINT VENTURE (JV)

3.3.1 Joint Venture must comply with the following requirements:-

- a) Following are minimum qualification requirements:-
- i) The lead partner shall meet not less than 51 percent of all qualifying criteria given in paras 3.2 and 3.5 heretofore.
 - ii) Each of the partners shall meet not less than 25 percent of all the qualifying criteria given in para 3.2 and 3.5 heretofore.
 - iii) The joint venture must collectively satisfy the criteria of para 3.2, 3.3 and 3.4, for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity. Individual members must satisfy each of the requirements of para 3.5 and 3.6 heretofore.
- b) Any change in a prequalified JV after prequalification, shall be subject to the written approval of the BOM-SIE or designated authority prior to the deadline for submission of bids. Such approval may be denied if:-

- i) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
 - ii) The new partners to a JV are not qualified individually or as another JV; or
 - iii) In the opinion of the Employer, a substantial reduction in competition would result.
- c) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and any bid shall be submitted with a copy of the JV agreement providing the joint and several liabilities with respect to the contract.

3.3.2 The prequalification of a JV does not necessarily prequalify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent firms may prequalify if they meet all the prequalification requirements and any partner of J.V has requested/shall request for the same and then his prequalification shall be subject to the written approval of the Employer.

3.4 CONFLICT OF INTEREST

3.4.1 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

3.5 UPDATING PREQUALIFICATION INFORMATION

3.5.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

3.6 OTHER FACTORS

3.6.1 Only firms and JVs that have been prequalified under this procedure shall be invited to bid. A qualified firm or a member of a qualified JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist who are used by more than one bidder.

3.6.2 The Employer reserves the right to:-

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification.
- b) Reject or accept any application; and
- c) Cancel the prequalification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

LETTER OF APPLICATION

Date:

Contract No:

To:

Estate Manager-BOM SIE

Board of Management Sundar Industrial Estate (BOM-SIE),
Gate No. 2, Sundar Industrial Estate, Raiwand Road, Lahore.

Sir,

1. Being duly authorized to represent and act on behalf of (“the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following contract under the “Provision of Power supply on wheeling basis at Sundar Industrial Estate”.

Contract No.	Description of Contract
1.	
2.	

2. Attached to this letter are copies of original documents defining:
 - (a) the Applicant's legal status;
 - (b) the principal place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. The Client and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized

Annex - A

representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

- 4. The Client and its authorized representatives may contact the following persons for further information, if needed.

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

- 5. This application is made with the full understanding that:
 - (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - (b) The Client reserves the right to: demand the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and project or accept any application, cancel the prequalification process, and reject applications; and
 - (c) The Client shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) hereabove.
 - (d) The Client shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

Applicants who are not joint ventures should delete Para 6&7 and initial the deletions.

- 6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.

Annex - A

7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
 - (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed: _____	Signed _____
Name: _____	Name _____
For and on behalf of	For and on behalf of
(name of Applicant or lead partner of a joint venture)	(name and signature of other partners of the joint venture)

GENERAL EXPERIENCE

Name of Applicant or partner of a joint venture

Use a separate sheet for each partner of a joint venture.

Annual Turnover		
Year	Turnover (in PKR)	Equivalent Rupees in Millions. PKR
1.		
2.		
3.		
4.		
5.		

PARTICULAR EXPERIENCE

Name of Applicant or partner of a joint venture

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years _____ Months
11.	Specified Requirements

DETAILS OF CONTRACTS OF SIMILAR NATURE AND COMPLEXITY

<i>Name of Applicant or partner of a joint venture</i>
--

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years _____ Months
11.	Specified Requirements1

CURRENT CONTRACT COMMITMENTS / PROJECTS IN PROGRESS

Name of Applicant or partner of a joint venture

Name of Contract	Project Value (Pak Rs.) (Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

PERSONNEL CAPABILITIES

<i>Name of Applicant</i>

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

CANDIDATE SUMMARY

<i>Name of Applicant</i>

Position	Candidate [Tick appropriate one]	
	<input type="checkbox"/> Prime	<input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

Month / Dates / Years		Company / Project / Position / Relevant technical and management experience
From	To	

SOFTWARE'S/ EQUIPMENT CAPABILITIES

<i>Name of Applicant</i>

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment	
	<input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

FINANCIAL CAPABILITY

Name of Applicant or Partner of a Joint Venture

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	

Financial information in Pak Rs. or equivalent	Actual: previous three years			Projected: Next two years	
	1	2	3	4	5
1. Total assets					
2. Current assets					
3. Total liabilities					
4. Current liabilities					
5. Profits before taxes					
6. Profits after taxes					

Source of Financing	Amount (Pak Rs.)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).

Map of location

