



JOB OPPORTUNITIES

Board of Management Sundar Industrial Estate (BOM-SIE) working under Punjab Industrial Estates Development & Management Company (PIEDMC) registered under Section 42 of Company Ordinance 1984, is a Semi-Government Organization looking for following vacancies for its office at Sundar Industrial Estate.

Senior Manager Communication (01)

Qualification: Four Years Graduation in Social Sciences/ Business Administration/Management Sciences from HEC recognized University. Preferable Master Degree.
Experience: Minimum 12 years relevant experience.
Age: Minimum 38 Years

Senior Manager Admin/HR (01)

Qualification: Four Years Graduation in Business Administration/Management Sciences/ Human Resource Management or in relevant field from HEC recognized University. Preferable Master Degree.
Experience: Minimum 12 years relevant experience.
Age: Minimum 38 Years

Junior Engineer Electrical (01)

Qualification: Graduation in Electrical Engineering or in relevant field from HEC recognized University.
Experience: Minimum 05 years relevant experience.
Age: Minimum 22 Years

Assistant Officer Procurement (01)

Qualification: Graduation in Accounts/Finance/Commerce or in relevant field.
Experience: Minimum 05 years relevant experience.
Age: Minimum 22 Years

Assistant IT Support (03)

Qualification: Graduation in Computer Sciences/ IT/ Software Engineering or in relevant field from HEC recognized University
Experience: Minimum 03 years relevant experience.
Age: Minimum 20 Years

Office Assistant (01)

Qualification: Graduation in relevant field/Intermediate or Equivalent.
Experience: Minimum 03 years relevant experience.
For Intermediate or Equivalent 05 years of experience.
Age: Minimum 20 Years

E-Lane Supervisor (01)

Qualification: Graduation in relevant field/Intermediate or Equivalent.
Experience: Minimum 03 years relevant experience.
For Intermediate or Equivalent 05 years of experience.
Age: Minimum 20 Years

Record Keeper (01)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

Data Entry Operator (01)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

ISS/Control Room Operator (04)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

Assistant Security Supervisor (01)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

Junior Assistant MT (01)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

Water Meter Reader (01)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

Disaster Rescuer/ Fire Fighter (01)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

Tube Well/RO Operator (04)

Qualification: Intermediate or Equivalent/Matric.
Experience: Minimum 02 years relevant experience.
For Matric with professional courses, minimum 3 years of experience.
Age: Minimum 20 Years

Mason (01)

Qualification: Middle preferable Matric.
Experience: Minimum 01 years relevant experience.
Age: Minimum 18 Years

HTV Driver (04)

Qualification: Middle preferable Matric with valid driving license.
Experience: Minimum 03 years relevant experience.
Age: Minimum 21 Years

Security Guard (02)

Qualification: Middle preferable Matric. Preference will be given to Ex-Servicemen.
Experience: Minimum 01 years relevant experience.
Age: Minimum 18 Years

Road Cleaner (05)

Qualification: Middle preferable Matric
Experience: Minimum 01 years relevant experience.
Age: Minimum 18 Years

Gardener (06)

Qualification: Middle preferable Matric
Experience: Minimum 01 years relevant experience.
Age: Minimum 18 Years

Digger (01)

Qualification: Middle preferable Matric

Experience: Minimum 01 years relevant experience.

Age: Minimum 18 Years

- Please forward your applications on prescribed **"Job Application Form"** available at our website <https://sie.com.pk/career/> along updated CV with covering letter, copies of verified certificates / degree(s) (front & back both), attested copies of experience certificates, CNIC, Domicile, two recent passport size photographs to HR Department – BOMSIE latest by 24th June, 2024 through courier / post only.
- After due date no application will be entertained.
- Only shortlisted candidates will be called for Interview.
- No TA/DA will be admissible. BOM-SIE reserve the right to accept or reject any or all applications without assigning any reason.
- BOM-SIE offers an attractive remuneration package and fringe benefits, excellent career prospects and opportunity of working in corporate environment based on Experiences, Qualifications and Skills.

Board of Management Sundar Industrial Estate

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