

PROPOSED CHECKLIST

“FORM-F”



PUNJAB INDUSTRIAL ESTATES



CHECKLIST FOR ISSUANCE OF NOC FOR COMPLETION CERTIFICATE CHECK LIST (BCD)			
Plot No:		Client Name:	
Company Name		Nature of Business:	
S.NO.	ITEM DESCRIPTION	SUBMISSION	MISSING
1	APPLICATION: A written request from the owner for completion certificate of plot.		
2	AS BUILT DRAWINGS: 3 Sets of As Built Drawings (Ammonia prints) With sign stamp of Owner's, Architects & Structure Engineer.		
3	SOFT COPY OF DRAWINGS: Soft copy of all drawings in the form of a compact Disc (CD-R) with labeled showing the applicants name & application number (AutoCAD format).		
4	UTILITY PLANS: As built utility plans (Electrical plans, water supply system, sewerage network, storm water drainage & land scaping plans) and design certificate duly signed & stamp by the concerned professionals.		
5	FIREFIGHTING PLAN: Fire fighting plan/ drawings & design certificate		
6	ANNEXURE D-2: Fill the Byelaws Annexure D-2 with original sign & stamp of owner's, Architects, Structure Engineer (M.Sc) & Resident Engineer with PCATP & PEC valid registration certificate. A written certificate from the Structure Engineer (M.Sc. structure with minimum five years experience) must be provided.		
7	ENVIRONMENT APPROVAL: Environment approval certificate (NOC) from EPA for production		
8	RESIDENT ENGINEER: Provide name, valid PEC registration certificate & appointment of Resident Engineer.		
9	CIVIL CONTRACTOR: Provide name, profile, valid PEC registration certificate & appointment of Civil Contractor.		
10	NOC FROM GOVT. & OTHER DEPARTMENT		
a	EOBI Registration Certificate or undertaking		
b	Social security registration certificate or undertaking		
c	Labour Welfare Registration Certificate or undertaking		
d	Insurance Registration Certificate or undertaking		
11	COMPLETION INSPECTION FEE @ Rs. 10000/-		
Documents received to CSD-SIE		Documents received to BCD-SIE	
Date & Signature		Date & signature	

Note: 1- Submission Plans will be approved within twenty (20) tentative working days after complete documentation.