



PUNJAB INDUSTRIAL ESTATES



CHECKLIST FOR ISSUANCE OF NOC FOR COMPLETION CERTIFICATE CHECK LIST (BCD)			
Plot No:		Client Name:	
Company Name		Nature of Business:	
S.NO.	ITEM DESCRIPTION	SUBMISSION	MISSING
1.	APPLICATION: A written request from the owner for completion certificate of plot.		
2.	AS BUILT DRAWINGS: 3 Sets of As Built Drawings (Ammonia prints) With sign stamp of Owner's, Architects & Structure Engineer.		
3.	SOFT COPY OF DRAWINGS: Soft copy of all drawings in the form of a compact Disc (CD-R) with labeled showing the applicants name & application number (AutoCAD format).		
4.	UTILITY PLANS: As built utility plans (Electrical plans, water supply system, sewerage network, storm water drainage & land scaping plans) and design certificate duly signed & stamp by the concerned professionals.		
5.	FIREFIGHTING PLAN: Firefighting plan/ drawings & design certificate		
6.	ANNEXURE D-2: Fill the Byelaws Annexure D-2 with original sign & stamp of owner's, Architects, Structure Engineer (M.Sc) & Resident Engineer with PCATP & PEC valid registration certificate. A written certificate from the Structure Engineer (M.Sc. structure with minimum five years' experience) must be provided.		
7.	ENVIRONMENT APPROVAL: Environment approval certificate (NOC) from EPA for production		
8.	RESIDENT ENGINEER: Provide name, valid PEC registration certificate & appointment of Resident Engineer.		
9.	CIVIL CONTRACTOR: Provide name, profile, valid PEC registration certificate & appointment of Civil Contractor.		
10.	NOC FROM GOVT. & OTHER DEPARTMENT		
a.	EOBI Registration Certificate or undertaking		
b.	Social security registration certificate or undertaking		
c.	Labour Welfare Registration Certificate or undertaking		
d.	Insurance Registration Certificate or undertaking		
11.	COMPLETION INSPECTION FEE @ RS. 5000/-		
Documents received to CSD-SIE		Date & Signature	
Documents received to BCD-SIE		Date & signature	

Note: 1- Submission Plans will be approved within twenty (20) tentative working days after complete documentation
 2- Please submit a deposit slip of Inspection fee Rs. 5000/- with this checklist