

## CHECKLIST

## "FORM-D"



## PUNJAB INDUSTRIAL ESTATES



## CHECK LIST FOR APPROVAL OF INDUSTRIAL SUBMISSION DRAWINGS/ PLANS

Plot No:		Client Name:	
Company Name		Nature of Business:	
S.NO.	ITEM DESCRIPTION	SUBMISSION	MISSING
1	<b>Byelaws Book:</b> Signed/stamp and sealed Bye-Laws of Punjab Industrial Estates (empowered version) with sign stamp on each page by the owner, Architect & Structure Engineer. A written request from the owner for approval of drawings.		
2	<b>Legal Documents:</b> Copy of physical possession slip with signed part plan sketch & copy of agreement to sell/ transfer letter and owner's CNIC copy.		
3	<b>Plans/ Drawings:</b> 3 Sets of submission drawings (Ammonia prints) With sign stamp of Owner's, Architects & Structure Engineer. Soft copy of drawings (CD).in AutoCAD format.		
4	<b>Architect:</b> Architectural design Certificate, Valid PCATP Registration certificate and fill up the <b>Annexure-C</b> of Industrial Building Byelaws Book.		
5	<b>Structure Design Certificate:</b> Structural stability certificate with signed/ stamp by a qualified <b>M.Sc Structural Engineer having minimum five years of experience</b> in structural design with valid registration of Pakistan Engineering Council. (Annexure – D1). Also in written form on Engineer/consultant firm letter head, with address, mobile & landline nos.		
6	<b>Soil Investigation Report:</b> A soil investigation report prepared and signed by Geo-Technical Engineer.		
7	<b>Utility Plans:</b> Detail of utility plans 3 x sets (Electrical plans, water supply system, sewerage network, storm water drainage / land scaping plans) and design certificate duly signed & stamp by the concerned professionals.		
8	<b>FIREFIGHTING PLAN:</b> Fire fighting plan/ drawings with design certificate.		
9	<b>Construction Schedule:</b> Proposed construction schedule of factory.		
10	<b>Environmental Approval:</b> Subject to the provisions of Pakistan Environment Protection Act and Regulations framed there under, every application shall be accompanied by a No Objection Certificate from EPA to start the construction of building.		
11	<b>Nature of Business:</b> In written form as per application form of the plot i-e submitted by the plot owner during purchase of plot.		
12	<b>Annexure &amp; Forms:</b> Fill up the Byelaws: (1) Form "A", (2) Application form, (3) Form "B", (4) Form "C" & (5) Form D-1 completely.		
13	<b>Resident Engineer:</b> Provide name & valid PEC registration certificate of Resident Engineer.		
14	<b>Civil Contractor:</b> Provide name, profile & valid PEC registration certificate of Civil Contractor.		
Documents received to CSD BOM-SIE		Date & Signature	
Documents received to BCD from CSD-SIE		Date & signature	

**Note:** Submission Plans will be approved within twenty (20) tentative working days after complete documentation

